**3rd and 4th October 2024**

**Forest Pines Hotel**

**HFMA Branch Awards 2024**

We are pleased to announce that at this year’s annual conference we will be continuing the Branch Awards programme to recognise excellence for the healthcare finance profession throughout Yorkshire and The Humber. The awards acknowledge the importance of financial management together with the vital contribution that healthcare finance staff play in the delivery of high quality, cost effective healthcare. In addition to celebrating excellence, the Awards provide an opportunity to highlight and spread best practise.

The 2023 award categories are as follows:

HFMA Yorkshire & Humber Branch - Finance Professional of the Year Award

HFMA Yorkshire & Humber Branch - Finance Student of the Year Award

HFMA Yorkshire & Humber Branch - Close Partnering and Collaboration Award

HFMA Yorkshire & Humber Branch - Finance Team of the Year Award

HFMA Yorkshire & Humber Branch – Equality, Diversity and Inclusion Award

HFMA Yorkshire & Humber Branch – Lifetime Achievement Award

**Who are the awards for?**

These awards are given to the teams or individuals, who are judged to best meet the criteria set against the individual awards.

**Who can enter?**

The awards are open to all healthcare organisations and employees across Yorkshire & Humber.

**Entry requirements**

A succinct account in not more than 1000 words detailing how your nomination meets the criteria set out below. Supporting appendices may be submitted as part of the entry.

**The awards ceremony**

All shortlisted entries will be invited to the Gala Dinner at the Conference where the winners will be revealed. This black tie event will take place on the evening of Thursday 3rd October 2024 at Forest Pines Hotel and Golf Resort, Brigg.

**National HFMA Awards**

We are keen to increase the presence of HFMA Y & H at the HFMA National Awards. If your award nomination also fulfils the criteria for one the HFMA National Awards, we will be encouraging you to make a submission for the relevant award and will be in touch with you to suggest which award and offer you any support required on making a nomination.

**Key dates**

30th August 2024 – Entry deadline

3rd October 2024 – Gala dinner and awards ceremony

**HFMA Yorkshire & Humber Branch - Finance Professional of the Year Award**

Entry is open to **any finance professional** (including Director of Finance) who has worked within the Finance Function. This award is for professional excellence in financial management and leadership and recognises an individual’s contribution to his/her organisation and towards the improvement in health or healthcare locally. It is intended to honour the outstanding contribution and effort made by finance professionals towards the overall success of their organisations, the finance function or the positive contribution made to healthcare delivery in the Patch.

***Judging criteria***

The judges will be looking for evidence of substantial personal contribution in the following areas:

* Achievements that the person has contributed to during the past year either in terms of his/her organisation’s or team’s performance or within the wider health economy, highlighting any specific challenges for the organisation during this period.
* The qualities the person has brought to his/her role?
* The professional leadership the person has provided for other members of the finance function.

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**HFMA Yorkshire & Humber Branch - Finance Student of the Year Award**

This award acknowledges the contribution made by an individual who has combined progression towards a recognised professional finance qualification with an outstanding contribution towards the development of the finance function in their organisation.

***Judging criteria***

The judges will be looking for evidence of substantial personal contribution in the following areas:

* The individual has made significant progress towards a recognised professional accountancy qualification.
* Achievements that the person has contributed to during the past year either, in terms of their organisation’s or team’s performance.
* The contribution the individual has made to staff development in their organisation.
* The qualities the person has brought to his/her role?

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**HFMA Yorkshire & Humber Branch - Close Partnering and Collaboration Award**

This award acknowledges the importance of clinical and financial collaboration and in particular recognises:

* The work done to increase the level of clinicians' knowledge of NHS finance and financial management and finance staff's knowledge of relevant clinical matters.
* Building effective relationships, encouraging leaders from clinical and finance teams to work collaboratively across professional boundaries.
* To facilitate and engender clinical and finance engagement in reducing waste and delivering high value care.

***Judging criteria***

Judges will look for evidence of:

* How the Organisation has demonstrated real close partnering and collaboration, delivering better services to patients alongside more effective use of resources
* Genuine collaboration to refine and improve the business information for decision making
* Effective close partnering to identify potential areas for service improvement and efficiency and then acting upon that information to improve services and performance
* How the scheme has championed clinical engagement with financial management, setting an example for their wider clinical community.

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**HFMA Yorkshire & Humber Branch - Finance Team of the Year Award**

This award aims to recognise the most innovative and efficient finance team of the year. It is intended to honour the team which has shown dedication, efficiency, and quality, and contributed to the overall effectiveness of the finance function through their day to day work or through a specific project. Significant emphasis will be place on the processes involved in completing their work, the quality and timeliness of the output and the contribution this has made to the organisation.

***Judging criteria***

Judges will look for evidence of:

* The quality of the work carried out
* The professionalism of the team, the team dynamics and how they worked together
* Good planning, processes and achievement of milestones
* Any difficulties/challenges faced by the team and how they were overcome

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**HFMA Yorkshire & Humber Branch – Equality, Diversity and Inclusion Award**

This award is made to a team, organisation or organisations working together in partnership that have introduced a change (big or small) that has positively contributed to the equality, diversity and inclusion within their finance departments. The aim of the award is to promote a strong, effective and embedded approach to equality, diversity and inclusion

***Judging criteria***

Judges will look for evidence of:

* The circumstances around the identification of a need to change
* The nature of the change(s)
* The range of people involved in the change process
* The outcomes (or predicted outcomes) of the process
* Any difficulties/challenges faced and how they were overcome

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**HFMA Yorkshire & Humber Branch – Lifetime Achievement Award**

This award acknowledges individuals for whom have made long-lasting and significant **contributions** throughout their entire career. This award acknowledge the cumulative impact an individual has made, spanning years or even decades.

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***General Information***

The judges will be made up of senior members of the Branch HFMA Committee. The judges will select a shortlist consisting of a winning entry and runner-up for each category and the judges’ decision will be final. Two representatives from each of the shortlisted entries will receive invitations to the Gala Dinner on the 3rd October 2024.

***Entries***

**All entries must be received by Friday 30th August 2024.**

To enter, send an electronic copy of your application with relevant supporting appendices using the entry form attached to laura.hill36@nhs.net. Please mark clearly the organisation name, team name or individual’s name you are entering and the award you wish to be considered for. Please also supply the name of at least one contact point for each application. All entries will be acknowledged.