



HFMA London Branch AGM 2023 minutes

Microsoft Teams Meeting

Wednesday 8 November 2023, 17.00 – 18.00

Minutes

Attendees

Virginia Massaro (VM) - Chair

Malcolm Hines (MC) - Treasurer

Shekh Motin (SM) - Vice Chair

Thomas Yip (TY)

Julia McLarty (JM)

Clover Fernandez (CF)

Peter Ridley (PR)

Pat Shroff (PS)

Tanya Rogers (TR)

Stuart Saw (SS)

David Needham (DN)

Rubesh Perinparaja (RP)

David Cooper (DC)

Sotiris Kyriacou (SK)

Sofiya Khan-Ringshaw (SKR)

Apologies

Orinta Sideraviciene (OS)

Emily Hopkinson (EH)

Phill Wells (PW)

Lisa Robertson (LR)

Jonathan Wells (JW)

Rita Adu- Bobie (RAB)

Richard Bate (RB)

Mike Townsend (MT)

Samuel Owusu – Ansah (SOA)

Danielle Lucas (DL)

Minutes

Emma Brookes
(EB)

Item Business

Who

1 Welcome & apologies

The chair Virginia Massaro (VM) welcomed everyone to the meeting. Apologies were noted.

2 Minutes from AGM 2022

The minutes from the previous meeting were agreed as an accurate record.

Actions from AGM 2022

VM noted committee to put on more events – Completed

EB to find which organisation have high uptakes of membership – Completed

3 **Review of the London branch activities 22/23**

Conference 2023.

VM thanked everyone for all there hard work with the conference.

The conference had received very positive feedback. It was the biggest ever conference to date for the HFMA London Branch. The dinner was a great success and overall the event was a sell out.

It was noted that the morning felt quite rushed and that it would have been good to allocate more time to certain speakers

The bands 2-6 session with SKR and RB was well received and it was agreed that it felt the conference had something for everyone.

PS enquired as to the sponsors survey results as it felt there was a great deal of engagement with delegates and sponsors throughout the dat. EB to circulate the feedback.

EB

MH advised that the final budget for the conference would be circulated to the committee in due course, but that the amount of sponsorship received had made a significant difference to the final budget.

He added that the overall events costs for the conference were approximately £30,000. The income before sponsorship was £28,000. Sponsorship amounted to £12,000 therefore the conference made a £10,000 surplus.

SM asked if the profit was for the joint organisations that organised the conference. MH confirmed that the money received was for the branch, but the money could be used for future joint events. VM suggested utilising the money and reinvested in training throughout London finance teams.

It was noted that the awards were very well received with more nominations this year compared to previous years.

A discussion on other events throughout the year took place with VM commenting that despite reduced numbers attending the four lunch and learn sessions the feedback received was very good.

Similarly, the quiz that was held in May was very successful and another one to be organised early 2024.

4 **Accounts for the year to June 2023**

MH presented the profit & loss sheet for the year end 30 June 2023 to the committee. He advised that the branch were in a very good position and that the branch had were carrying forward £31,275. This did not include the profit from the conference to date VM thanked MH for his update.

5 **London Membership Update September 2023**

EB advised of the following breakdown of members as of 7 November 2023.

528 Active members

220 Paying members

170 Abated members

EB advised that if members who on bands 2-6 fail to renew their membership they are downgraded to an affiliate member.

6 Election of officers for 2024

MH confirmed that he would be stepping down as treasurer for the branch with immediate effect. On behalf of the committee both present and past members, VM thanked MH for his long service to the branch and for his forever commitment to the HFMA. She added that MH will be very much missed.

The following posts were agreed:

Chair – Virginia Massaro Committee

Vice Chair – Shekh Motin Committee

Treasurer – Malcolm to Shadow the position until a replacement is found

Student representative – Sofiya Khan-Ringshaw Committee

7 AOB Lunch and Learn sessions.

The following sessions were discussed and agreed to be organised:

19 January 2024, Gloves-off Programme/sustainability. Great Ormond Street Hospital NHS Foundation Trust

Lunch and Learn sessions to be organised for the conference award winners 2023

HFMA London branch Quiz early 2024

NHS Procurement Lunch and Learn session

New HFMA Website is now live and HFMA London has its own page for more engagement with the members.