



# Covid-19 guidance map

A tool for key Covid-19 guidance

2 October 2020



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## Introduction

The HFMA has produced this Covid-19 map which brings together the key guidance to support NHS finance and governance professionals as they respond to the current pandemic.

We are seeing an unprecedented amount of communication about the Covid-19 pandemic and it can be difficult to identify the important information.

Aimed primarily at NHS finance professionals and NHS non-executive directors and lay members, the purpose of the map is to highlight key published resources on NHS finance and governance relating to Covid-19.

The map is split into six key sections: financial arrangements; financial governance; annual accounts and annual report 2019/20; fraud prevention; workforce; and ways to keep up to date.





This map supplements HFMA's existing *NHS efficiency map* and *NHS corporate governance map*.

Much of the guidance will be relevant across the United Kingdom. However, the government's response to Covid-19 for each of the devolved nations can be found at: [Northern Ireland](#); [Scotland](#); and [Wales](#).

The map will be updated regularly as new guidance is produced. You can e-mail [policy@hfma.org.uk](mailto:policy@hfma.org.uk) with any links to further guidance that may be helpful to include or join the [HFMA/FFF NHS Finance Forum](#) to share issues and thoughts with colleagues.

## Financial arrangements

This section includes guidance on specific changes to financial arrangements in response to Covid-19.

Links to guidance		Last updated
	<b>Shared Business Services: Covid-19 - finance &amp; accounting service update</b> Frequently asked questions	Ongoing
	<b>NHS England and NHS Improvement: Frequently asked questions on financial response to Covid-19</b> FAQs	Ongoing
	<b>Department of Health and Social Care: Master indemnity agreement: approved suppliers</b> Register provides a list of all approved suppliers to NHS organisations	October 2020
	<b>NHS England and NHS Improvement: Contracts and payment guidance October 2020 – March 2021</b> Supports the implementation of phase 3 of the NHS response to the Covid-19 pandemic and supersedes all previous information and guidance covering the first half of 2020/21 guidance for the rest of the 2020/21 financial year	September 2020
	<b>HFMA: Summary of Contracts and payment guidance October 2020 to March 2021</b> Summarises the guidance from NHS England and NHS Improvement, including system funding envelopes	September 2020
	<b>NHS England and NHS Improvement: Investment and Impact Fund 2020/21 guidance</b> Guidance for PCNs on the implementation of the investment and impact fund including using the fund to focus on the Covid-19 response	September 2020
	<b>HFMA: NHS charities (part 2)</b> a follow up to the webinar on NHS charities held in May 2020 covering how NHS charities can access the national Covid-19 emergency appeal fund; what will be expected of them as a result; and the impact of Covid-19 on NHS charities	September 2020
	<b>NHS England and NHS Improvement: HMT funding for the hospice sector to support the Covid-19 response</b> Letter detailing grant agreement funding arrangements	September 2020
	<b>NHS England and NHS Improvements: Covid-19 - partnership working with the independent sector providers and the independent healthcare providers network</b> Letter setting out the national agreement	September 2020
	<b>HM Revenue and Customs: Pay no import duty and VAT on medical supplies, equipment and protective garments</b> Guidance on claiming the relief	September 2020
	<b>NHS England and NHS Improvement: Elective letter</b> Gives more details as to how block payments will flex to reflect expected elective activity levels	August 2020

	<b>NHS England and NHS Improvement: COVID-19: Update on partnership working with the Independent Sector Providers and the Independent Healthcare Providers Network</b> Update letter on adjustments to the national arrangements with independent sector healthcare providers that originally came into effect in March 2020	August 2020
	<b>Department of Health and Social Care: Reintroduction of NHS continuing healthcare</b> Sets out how clinical CCGs will restart NHS continuing healthcare (CHC) assessment processes from 1 September 2020	August 2020
	<b>NHS England and NHS Improvement: Implementing phase 3 of the NHS response to the Covid-19 pandemic</b> An update on the 31 July letter covering actions on priorities and the planning submission guidance	August 2020
	<b>NHS England and NHS Improvement: Third phase of NHS response to Covid-19</b> Sets out NHS priorities for the next phase	July 2020
	<b>Cabinet Office: Procurement Policy Note 04/20: Recovery and Transition from Covid-19</b> building on PPN 2/20, provides guidance for public bodies on payment of their suppliers to ensure service continuity during the current coronavirus	July 2020
	<b>HM Treasury: HM Treasury extends tax cut to PPE costs</b> Sets out the temporary scrapping of VAT on PPE extended until the end of October	July 2020
	<b>Department of Health and Social Care: Coronavirus (Covid-19) - guidance for people receiving direct payments</b> Includes key messages about planning	July 2020
	<b>NHS England and NHS Improvement: Guidance to NHS trusts, NHS foundation trusts and clinical commissioning groups on the Cabinet Office Procurement Policy Note PPN 02/20</b> Guidance on how to interpret PPN 02/20. Now updated to reflect PPN 04/20	July 2020
	<b>HMRC: Revenue and Customs Brief 4 (2020): temporary VAT zero rating of personal protective equipment (PPE)</b> Introduces a temporary VAT zero rate from 1 May to 31 July 2020	May 2020
	<b>HMRC: How to treat certain expenses and benefits provided to employees during coronavirus</b> Details taxable expenses and benefits when they are paid to employees because of coronavirus and how to report them to HMRC	July 2020
	<b>NHS Improvement: National cost collection guidance, volume 7</b> Includes discussion on the impact of Covid-19 on the national cost collection for 2020	June 2020
	<b>HMRC: Pay no import duty or VAT on donated medical equipment</b> Health authorities, hospitals and medical research institutions can claim relief on customs duty or VAT if importing donated medical equipment from outside the UK or European Union	June 2020

	<b>Cabinet Office: Procurement policy notice – recovery and transition from Covid-19</b> Guidance for public bodies, including the NHS, on payment of suppliers to ensure continuity during the coronavirus outbreak, effective from 1 July to 30 October	June 2020
	<b>Cabinet Office: Procurement Policy Note 02/20: Supplier relief due to Covid-19</b> Covers the payment of suppliers	June 2020
	<b>HMRC: Income Tax and National Insurance contributions: exemption for home-office expenses</b> Arrangements for a temporary income tax and national insurance contributions exemption relating to home-office equipment	May 2020
	<b>House of Commons Library: NHS hospital car parking policies in the UK</b> Includes the temporary suspension of parking charges due to the Coronavirus outbreak across the UK	May 2020
	<b>HFMA: NHS charities webinar questions and answers</b> Covers key points from questions of NHS charities and the national emergency appeal webinar	May 2020
	<b>NHS England and NHS Improvement: Changes to Covid-19 finance reporting and approval processes as we move into the second phase of the NHS</b> Includes changes to the processes for reporting revenue expenditure and claiming reimbursement for capital expenditure related to Covid-19	May 2020
	<b>NHS Improvement: National cost collection 2020 webinar slides</b> Covers Covid-19 costs in the collection	May 2020
	<b>NHS Wales: Covid-19 operating framework: quarter 1 2020 to 2021</b> Sets out arrangements for Q1	May 2020
	<b>Department of Health and Social Care: Letter to NHS procurement directors</b> Update on distributing supplies, including personal protective equipment	May 2020
	<b>Department of Health and Social Care: Covid-19 hospital discharge service requirements</b> Includes items such as actions, funding flows and reporting changes during the coronavirus situation	May 2020
	<b>HFMA: Bitesize CPD webinar - NHS Charities</b> Covers finance and governance of funds from the national appeal	May 2020
	<b>NHS Supply Chain: Covid-19 webpage</b> Includes FAQ's, latest updates and key contacts	May 2020
	<b>NHS England and NHS Improvement: NHS CFOs - NHSE&amp;I national team Covid-19 update 3</b> Slides from NHSE&I webinar to finance directors 16 April 2020	April 2020
	<b>NHS England and NHS Improvement: Covid-19 capital claims forms</b> Link to claim forms for Covid-19 capital	April 2020
	<b>NHS England and NHS Improvement: Block payment guidance documents</b> Guidance for April to July 2020	April 2020
	<b>HM Revenue and Customs: Covid-19 pandemic: Advice for NHS bodies and government departments on submitting VAT21 / VAT100 returns</b> Arrangements to follow relating to contracted out services VAT	April 2020
	<b>NHS Digital: Covid-19 response for April 2020 reconfiguration changes</b> Arrangements to minimise any change activity during the current Covid-19 pandemic	April 2020

	<b>NHS England and NHS Improvement: <i>NHS CFO's –NHSE&amp;I national team Covid-19 update 2</i></b> Slides from NHSE&I webinar to finance directors on 2 April 2020	April 2020
	<b>NHS England and NHS Improvement: <i>NHS CFO's – NHSE&amp;I national team Covid-19 update 1</i></b> Slides from NHSE&I webinar to finance directors on 20 March 2020	April 2020
	<b>NHS England and NHS Improvement: <i>Guidance on the cash and capital regime for 2020/21</i></b> Includes reforms to cash and capital regime including during and after the Covid-19 outbreak	April 2020
	<b>Department of Health and Social Care: <i>The exercise of commissioning functions by the NHS Commissioning Board (Coronavirus) Directions 2020</i></b> Enables NHS England to commission from the independent sector	April 2020
	<b>NHS England and NHS Improvement: <i>Revised arrangements for NHS contracting and payment during the Covid-19 pandemic</i></b> Clarifies the implications for contracting	March 2020
	<b>HFMA: <i>Summary of coronavirus cost reimbursement guidance and revised financial arrangements 1 April – 31 July 2020</i></b> Summary of changes to the financial regime in response to Covid-19	March 2020
	<b>NHS England and NHS Improvement: <i>Next steps on NHS response to Covid-19: Letter from Sir Simon Stevens and Amanda Pritchard</i></b> Sets out important actions to redirect staff and resources	March 2020
	<b>NHS England and NHS Improvement: <i>Next steps on general practice response to Covid-19</i></b> Includes actions being taken nationally to free up capacity in general practice	March 2020
	<b>Department of Health and Social Care: <i>NHS visitor and migrant cost recovery programme</i></b> Guidance updated to clarify that NHS providers cannot charge overseas visitors for the care or treatment of patients with Covid-19	March 2020

## Financial governance

This section includes guidance on financial governance considerations for new working arrangements.

Links to guidance	Last updated
<b>Department of Health and Social Care: <i>Testing for coronavirus: privacy information</i></b> Privacy notice on Covid-19 virus testing for critical workers and their household members	September 2020
<b>Department of Health and Social Care: <i>Coronavirus (Covid-19): notification to organisations to share information</i></b> August update extends the effect from 30 September 2020 to 31 March 2021	August 2020
<b>NHS Providers and Public Digital: <i>A new era of digital leadership</i></b> Written for board members to support them in the new era of digital leadership required by the pandemic	July 2020
<b>HFMA: <i>HFMA Bitesize CPD webinar: Board assurance and working together</i></b> Includes impact of Covid-19 on board members	June 2020
<b>National Audit Office: <i>Guide for audit and risk committees on financial reporting and management during Covid-19</i></b> Good practice guide to help the committees examine the impact of the virus on their organisations	June 2020
<b>Good Governance Institute: <i>How to make Covid-19 transformations stick</i></b> Discussion paper on why boards were able to achieve changes quickly in response to the pandemic, and what is needed to maintain gains	June 2020
<b>Good Governance Institute: <i>Treasure your chief operating officer</i></b> Outline of the task facing COOs as the NHS moves towards resuming normal activity and questions boards may wish to ask them	June 2020
<b>MIAA: <i>Risk Management – Adapting and responding to Covid-19</i></b> Key areas for NHS organisations to consider	June 2020
<b>LGA: <i>Health and Wellbeing Boards reset tool</i></b> To support HWB chairs move into the next stage of Covid-19	May 2020
<b>Cabinet Office: <i>Guidance on responsible contractual behaviour in the performance and enforcement of contracts impacted by the Covid-19 emergency</i></b> Recommendations for behaviour where Covid-19 impacts	May 2020
<b>HFMA: <i>Spending NHS charitable funds</i></b> Includes issues to consider when spending charitable funds	May 2020
<b>HFMA: <i>HFMA Bitesize CPD webinar - risk management and governance</i></b> Includes how these concepts apply to managing NHS organisations during the Covid-19 pandemic	May 2020
<b>Public Health England: <i>Rapid evaluation of digital health products during the Covid-19 pandemic</i></b> Covers why it is important to evaluate digital health products and what evaluation approaches might work best	May 2020




	<b>Good Governance Institute: Covid-19 update</b> Series of board assurance prompts	May 2020
	<b>NHS England and NHS Improvement: Reducing burden and releasing capacity at NHS providers and commissioners to manage the Covid-19 pandemic</b> Guidance to free-up management capacity and resources	May 2020
	<b>Welsh Government: Guidance for NHS Board's on committee responsibilities during Covid-19</b> To assist health boards in discharging their responsibilities during the Covid-19 response	May 2020
	<b>NHSX: Information governance</b> Includes example supplementary privacy notice	May 2020
	<b>NHS England and NHS Improvement: Guidance on handling donations and loans of medical equipment to hospitals in response to the Covid-19 pandemic</b> Assessing, accepting and processing donations and loans	May 2020
	<b>MIAA: Covid-19 information hub</b> Includes links to governance guidance and checklists for trusts and CCGs	April 2020
	<b>CIMA: Reimagining how to conduct business as usual</b> Includes tools to develop a new normal	April 2020
	<b>NHS Digital: Organisation data service</b> Postpones the introduction of planned new format organisation codes	April 2020
	<b>HFMA: Covid-19 financial governance considerations</b> Issues to consider in relation to financial governance	March 2020
	<b>HFMA: Covid-19 guidance for non-executive directors and lay members</b> Sets out key considerations	March 2020
	<b>NHS Confederation: How CCGs can support their primary care networks and practices in light of Covid-19</b> Actions CCGs should be taking as part of their planning for primary care	March 2020




## Annual accounts and annual report 2019/20

Guidance on changes to 2019/20 annual accounts preparation and audit, as well the 2019/20 annual report.

Links to guidance		Last updated
	<b>NHS England and NHS Improvement: <i>Financial accounting and reporting updates</i></b> Includes deferral of IFRS16 for 2019/20, updated accounts timetable and agreement of balances arrangements	Ongoing
	<b>HFMA: <i>Year-end survey 2019/20</i></b> covers preparedness for the year-end; the impact of Covid-19; issues which arose during the close-down and audit; and changes from 2020/21 onwards	September 2020
	<b>NHS England and NHS Improvement: <i>Audited accounts: 2019/20 submission checklist for providers</i></b> A list of items to prepare and submit for the audited accounts submission, which is due by noon on 25 June	June 2020
	<b>HFMA: <i>2019/20 annual report and accounts checklist</i></b> Issues impacting 2019/20 annual report and accounts	June 2020
	<b>NHS England and NHS Improvement: <i>Statement to support cash flow forecasting</i></b> Supports the preparation of NHS financial statements on a going concern basis unless there are exceptional circumstances	May 2020
	<b>HFMA: <i>Example charity annual report and accounts 2019/20</i></b> Reflects the Charity Commission guidance	May 2020
	<b>Audit Scotland: <i>Covid-19- What it means for public audit in Scotland</i></b> Principles of Audit Scotland's approach	May 2020
	<b>NHS England and NHS Improvement: <i>Quality accounts requirements 2019/20</i></b> Confirms revised regulations	May 2020
	<b>NHS England and NHS Improvement: <i>NHS providers: COVID-19 related considerations for 2019/20 annual reports and accounts disclosures</i></b> Includes key areas for consideration related to Covid-19	April 2020
	<b>Department of Health and Social Care: <i>DHSC group accounting manual 2019 to 2020</i></b> Update reflects Covid-19	April 2020
	<b>HFMA: <i>Holiday pay and overtime – accounting and governance issues</i></b> Guidance on calculating holiday pay	April 2020
	<b>Charities SORP: <i>Implications of Covid-19 control measures and charity financial reporting</i></b> covers implications	March 2020
	<b>NHS England and NHS Improvement: <i>Updates to NHS accounts timetable and year-end arrangements</i></b> Amended arrangements for 2019/20 accounts including updated timetable and agreement of balance thresholds	March 2020
	<b>Financial Reporting Council: <i>Covid-19 bulletin</i></b> Guidance for auditors	March 2020


## Fraud prevention

With an increased exposure to new fraud risks, this section shares guidance on areas of increased risk.

Links to guidance	Last updated
<a href="#">NHS Counter Fraud Authority: NHSCFA's fraud prevention advice</a> Available on the website covering: buying goods and services; due diligence; suppliers code of practice; mandate fraud; and credit card fraud	Ongoing
<a href="#">The Charity Commission: Guidance to help with running your charity during the coronavirus (Covid-19) outbreak</a> Includes responses to the most commonly asked questions	September 2020
 <a href="#">MIAA: Covid-19 information hub</a> including <a href="#">anti-fraud client briefing 2</a> and <a href="#">fraud information alert 8</a> Guidance and alerts on cyber security and fraud	September 2020
<a href="#">The Kings Fund: Tackling cyber threats in health care: learning from Covid-19</a> shares examples of the cyber-threats witnessed during the pandemic and explores how to be ready for future challenges	July 2020
<a href="#">National Cyber Security Centre: Cyber warning issued for key healthcare organisations in UK and USA</a> Advisory notice for staff	May 2020
<a href="#">National Cyber Security Centre: Cyber aware</a> Advice on staying secure online during coronavirus	April 2020
<a href="#">ICAEW: Cybercriminal unleash wave of covid-19 attacks</a> Includes address and text for suspicious e-mails	April 2020
<a href="#">HFMA: Checklist for receiving gifts and donations</a> Guidance for receiving and recording gifts and donations	April 2020
<a href="#">HFMA: Identifying malicious e-mails</a> Includes red flags to help identify malicious e-mails	April 2020
<a href="#">Cabinet Office: Fraud control in emergency management</a> Covid-19 UK Government guide	March 2020
<a href="#">MIAA: Protecting NHS funds during the coronavirus crisis</a> Anti-fraud briefing	March 2020
<a href="#">National cyber security centre: Home working: preparing your organisation and staff</a> How to make sure your organisation is prepared for an increase in home working, and advice on spotting Covid-19 scam emails	March 2020
<a href="#">PwC: How to manage the impact of Covid-19 on cyber security</a> Includes steps to mitigate cyber risks	March 2020
<a href="#">ACCA: A warning be vigilant - coronavirus scams</a> Sets out examples of scams and how to reduce your risk	March 2020
<a href="#">NHS Counter Fraud Authority: Our work during the Covid-19 pandemic</a> Message from NHSCFA Chief Executive	March 2020
<a href="#">NHS Counter Fraud Authority: NHS fraud reference</a> Includes types of fraud, advice and case studies	March 2020

## Workforce

Covid-19 brings with it a significant impact on the workforce. This section provides guidance on both changes to workforce arrangements and how to support the workforce at this time.

Links to guidance		Last updated
	<b>NHS Employers: <i>Staff terms and conditions FAQ</i></b> Includes pay, pensions, annual leave and self-isolation	Ongoing
	<b>NHS Employers: <i>Covid-19 guidance for NHS workforce leaders</i></b> Collation latest workforce advice	Ongoing
	<b>Centre for mental health: <i>Coronavirus – resources and information</i></b> To support mental health	Ongoing
	<b>Faculty of Medical Leadership and Management: <i>Support in the time of Covid 19</i></b> Collation of resources for healthcare workers covering leadership, ethics, teamworking and wellbeing	Ongoing
	<b>NHS England and NHS Improvement: <i>NHS staff offers</i></b> Includes list of confirmed offers	Ongoing
	<b>Department for Business, Energy and Industrial Strategy: <i>Working safely during coronavirus</i></b> Guidance for employers and employees	October 2020
	<b>Department of Health and Social Care: <i>Coronavirus (Covid-19) antibody tests</i></b> Plans to provide antibody tests	October 2020
	<b>NHS England and NHS Improvement: <i>Nursing and midwifery response to Covid-19 third phase letter</i></b> Sets out national offer to support and accelerate international recruitment	September 2020
	<b>Department of Health and Social Care: <i>NHS test and trace workplace guidance</i></b> Guidance for employers and employees	September 2020
	<b>Department of Health and Social Care: <i>Coronavirus (Covid-19) - getting tested</i></b> Guidance on testing	September 2020
	<b>Public Health England: <i>Covid-19 guidance on shielding and protecting people defined on grounds as extremely vulnerable</i></b> Updated guidance for people who are shielding	September 2020

	<b>Public Health England: Covid-19 - management of exposed staff and patients in health and social care settings</b> August update includes guidance on when health and social care staff can be exempt from being considered a contact for the purposes of Test and Trace.	September 2020
	<b>Public Health England: Covid-19 infection prevention and control</b> Guidance about PPE for NHS teams	September 2020
	<b>ICAEW: The coronavirus job retention scheme: furlough guidance</b> An indication of how the scheme will work	September 2020
	<b>Public Health England: Guidance for the public on the mental health and wellbeing aspects of Covid-19</b> Advice on how to look after your mental health and wellbeing during the coronavirus outbreak	September 2020
	<b>NHS Employers: Travel, tax and miscellaneous</b> Covers frequently asked questions	September 2020
	<b>HMRC: Claim back Statutory Sick Pay paid to employees due to coronavirus (Covid-19)</b> Guidance on scheme	September 2020
	<b>Department for Education and Education and Skills Funding Agency: Coronavirus (Covid-19): apprenticeship programme response</b> Guidance for apprentices, employers, training providers and assessment organisations	September 2020
	<b>HMRC: Claim for your employee's wages through the Coronavirus Job Retention Scheme</b> Updated details	August 2020
	<b>NHS Employers: Covid-19 pay protection FAQs</b> An NHS Staff Council working group has published two FAQs on pay protection	August 2020
	<b>NHS Employers: Support available for NHS staff</b> Resources available for NHS staff, including offers and toolkits	August 2020
	<b>Department of Health and Social Care: Technical Specifications for Personal Protective Equipment (PPE)</b> Defines the technical and regulatory standards for personal protective equipment	August 2020
	<b>NHS England and NHS Improvement: Guidance for trusts on agency use during Covid-19</b> Provides an update for all healthcare providers that highlights and summarises key updates	July 2020
	<b>NHS England and NHS Improvement: We are the NHS: People Plan 2020/21</b> Building on the pandemic response and the interim people plan sets out practical actions for employers and systems, as well as the actions that NHS England and NHS Improvement and Health Education England will take, over the remainder of 2020/21	July 2020

<b>NHS Staff Council: <i>Annual leave guidance during the COVID-19 pandemic</i></b> Sets out some supporting principles by which employers and local trade unions can work in partnership to review their local annual leave policies in response to the COVID-19 pandemic	July 2020
<b>Department of Health and Social Care: <i>NHS doctors and dentists to receive 2.8% pay rise</i></b> Details arrangements backdated to April 2020	July 2020
<b>The Healthcare Improvement Studies Institute: <i>Testing Times: An ethical framework and practical recommendations for Covid-19 testing for NHS workers</i></b> offers an ethical framework and practical recommendations to help guide good practice nationally and locally	July 2020
<b>NHS Confederation: <i>National actions to help local leaders improve staff experience</i></b> Provides employer feedback on a selection of national policy and funding decisions to help local employers with their workforce focused activity and the relationships needed between different parts of the system	July 2020
<b>NHS Employers: <i>Supporting staff to return to the workplace</i></b> Outlines the organisational considerations when planning for staff to return, tips for managers, and signposts to useful resources	July 2020
<b>NHS England and NHS Improvement: <i>Stepping back up of key reporting and management functions</i></b> Letter setting out updates on annual leave; vulnerable staff; reporting and assurance; and governance and meetings	July 2020
<b>NHS Employers: <i>New flexible working resources to share with your staff</i></b> Tools for staff and managers to help them to support flexibility in the workplace in the aftermath of the Covid-19 pandemic	July 2020
<b>NHS England and NHS Improvement: <i>WRES briefing for board and Covid-19 emergency preparedness, resilience and response membership in the NHS</i></b> Includes practical examples of achieving diversity	June 2020
<b>NHS England and NHS Improvement: <i>Ensuring and promoting a culture of openness and transparency during the Covid-19 pandemic and beyond</i></b> A one-page summary on what to do if you wish to speak up	June 2020
<b>Scottish government: <i>Coronavirus (Covid-19) interim guidance on the extended use of face masks in hospitals and care homes</i></b> Medical face masks must be worn at all times in hospitals and care homes	June 2020
<b>HFMA: <i>Tax implications of changes to working arrangements</i></b> Impact of changes as a result of Covid-19	June 2020
<b>NHS Employers: <i>National discounts for NHS workers</i></b> A round-up of the special offers and priority shopping times for NHS staff during the Covid-19 outbreak	June 2020
<b>NHS Staff Council: <i>Joint interim statement on annual leave and shielding due to Covid-19</i></b> Guidance on take-up of annual leave for staff shielding under current government guidance	June 2020

	<b>Public Health England: <i>Covid-19 understanding the impact on BAME communities</i></b> A summary of stakeholder insights into the factors leading to the adverse impact of Covid-19 on BAME communities	June 2020
	<b>Health Education England: HEE chief nurse Mark Radford statement for student nurses</b> Clarification of the rules	June 2020
	<b>NHS Employers: <i>Coronavirus life assurance scheme updates</i></b> Two updates to the life assurance scheme	June 2020
	<b>HFMA: <i>Introduction to Microsoft Teams</i></b> Briefing for those new to Microsoft Teams	June 2020
	<b>HFMA: <i>Tips for using Microsoft Teams for meetings</i></b> HFMA tips for smooth MS Teams meetings	June 2020
	<b>NHS England and NHS Improvement: <i>Antibody testing programme roll out for NHS staff and patients</i></b> Letter from Pauline Philip and Professor Steven Powis	May 2020
	<b>NHS England and NHS Improvement: <i>Addressing the disproportionate impact of Covid-19 on BAME staff</i></b> Sets out NHS response to support BAME staff	May 2020
	<b>The NHS Staff Council: <i>Guidance on overtime payments during Covid-19 period</i></b> Framework to guide local conversations on this issue, setting out temporary measures that can be introduced, subject to local agreement	May 2020
	<b>MIAA: <i>Covid-19 governance - people</i></b> Checklist to support reviews of human resources governance	May 2020
	<b>NHS England and NHS Improvement: <i>Diverse representation in decision making and workforce equality</i></b> Letter from Prerana Issar and Dido Harding	May 2020
	<b>NHS Employers: <i>Risk assessments for staff</i></b> How to enhance existing risk assessments	May 2020
	<b>NHS Employers: <i>Student loan repayments for employed healthcare students</i></b> Clarifies loan repayment dates	May 2020
	<b>NHS Business Services Authority: <i>Life assurance scheme criteria</i></b> Employer actions and responsibilities	May 2020
	<b>Home Office: <i>Bereavement scheme for health workers, NHS support staff and social care</i></b> Sets out extension to scheme including health workers and contact details	May 2020
	<b>Faculty of Occupational Medicine: <i>Risk Reduction Framework for NHS staff at risk of Covid-19 infection</i></b> Support for managers with risk management of staff	May 2020
	<b>NHS Confederation: <i>The impact of COVID-19 on BME communities and health and care staff</i></b> Recommends areas for action and offers practical advice on how to mitigate risks	May 2020



	<b>Department for Health and Social Care, NHS Resolution, NHS England and NHS Improvement: <i>Clinical negligence indemnity in response to Coronavirus</i></b> Additional indemnity provided by the Coronavirus Act 2020	April 2020
	<b>Department of Health and Social Care: <i>Visa extensions for health and care workers</i></b> Free visa extensions will be automatically granted to more crucial overseas health and care workers	April 2020
	<b>NHS England and NHS Improvement: <i>How do NHS employees get a test for Covid-19?</i></b> Includes who is eligible	April 2020
	<b>Department of Health and Social Care: <i>New guarantee on death in service benefits for frontline health and care staff during pandemic</i></b> Details of scheme launch	April 2020
	<b>NHS England and NHS Improvement: <i>Letter for action – Second phase of NHS response to Covid-19</i></b> Includes support needed to ensure staff wellbeing such as risk assessment of staff such as those from BME background	April 2020
	<b>The British psychological society: <i>The psychological needs of healthcare staff as a result of the coronavirus pandemic</i></b> Includes recommendations on how to respond at individual, management and organisational level	April 2020
	<b>HMRC: <i>Guidance for local authorities and NHS trusts supervising unpaid volunteers during the coronavirus</i></b> Information for supervising volunteers who've signed up to support people affected by the coronavirus	April 2020
	<b>HFMA: <i>Looking after your wellbeing and resilience: update from Mind</i></b> Webinar available on demand	April 2020
	<b>Public Health England: <i>Every mind matters</i></b> New advice on looking after mental wellbeing	April 2020
	<b>NHS Business Services Authority: <i>Covid-19 resource hub</i></b> Support with the use of ESRs during the pandemic	April 2020
	<b>Sustrans: <i>Cycles for key workers</i></b> online map helping key workers find free and discounted cycles, equipment, and bike-sharing schemes as well as repair and maintenance services in their local area	April 2020
	<b>CQC: <i>Covid-19 interim guidance on DBS and other recruitment checks</i></b> Guidance for those recruiting staff	April 2020
	<b>NHS England and NHS Improvement: <i>Mental health hotline for staff tackling Covid-19</i></b> Hotline launched	April 2020
	<b>Gov.uk: <i>Coronavirus (Covid-19) business support</i></b> Find out more about various support available to businesses	April 2020
	<b>The Kings Fund: <i>Leading virtual meetings – top tips</i></b> Hints and tips on working virtually	April 2020
	<b>HMRC: <i>Tax avoidance promoters targeting returning NHS workers</i></b> Schemes targeted at NHS staff	April 2020
	<b>HFMA: <i>Bitesize courses</i></b> 18 online courses made freely available via the electronic staff record	March 2020
	<b>NHS England and NHS Improvement: <i>HR updates and guidance</i></b> Includes letter to NHS HR colleagues	March 2020



	<b>Hill Dickinson: Covid-19 employment law advice for NHS trusts</b> Guidance to address NHS specific issues	March 2020
	<b>ACCA: Job retention scheme</b> Provides a furloughed workers update and suggested proforma letters	March 2020
	<b>HFMA: HFMA Top ten tips for working from home</b> Helpful tips for those working from home	March 2020
	<b>ACCA: Online communication – a necessity for remote working</b> Explains Zoom and Slack, WhatsApp & Teams	March 2020
	<b>Future-Focused Finance: Wellbeing</b> Resources on looking after your staff	March 2020

## Further information on Covid-19 developments

This section provides links to further information to keep up to date on the impact and response to Covid-19

### Links to further information

NHS England and NHS Improvement have released specific guidance direct to NHS organisations covering items such as: cash management; block payments; cost collection; and frequently asked questions

**HFMA talk:** podcast conversations around the impact of Covid-19 and **HFMA news:** News, analysis and views

**HFMA's The future NHS financial regime in England:** Discussion paper setting out where HFMA believes that beneficial changes can be made to develop a financial regime suitable for a post-Covid NHS

**NHS Confederation: Getting the NHS back on track planning for the next phase of Covid-19** sets out current key challenges



**NHS Confederation: NHS Reset** is a campaign to help shape the health and care system in the aftermath of the pandemic

The **DHSC website** and **@DHSCgovuk** and **NHS England and NHS Improvement website** provides the latest information on Covid-19

**Department of Health and Social Care: Coronavirus action plan: a guide to what you can expect across the UK** as at March 2020

**Department of Health and Social Care: Government's approach to managing local coronavirus outbreaks** as at July 2020

**Cabinet Office: Our plan to rebuild – the UK Government's Covid-19 recovery strategy** as at May 2020

**HM Treasury: A plan for jobs 2020** includes further detail on the the allocation of additional capital monies and the new proposed apprenticeship scheme payments

**UK research and innovation: *the science explained*** evidence about the virus, the disease, the epidemic, and its control

**Office for National Statistics: *Coronavirus roundup*** data and analysis related to the pandemic and its impact

**NHS providers: *Confronting the coronavirus in the NHS – the story so far*** provides insights as at mid-April 2020

**Department of Health and Social Care: *What the coronavirus Bill will do*** guidance on Bill

**NHS Confederation: *The coronavirus bill – member briefing*** sets out key points of the Bill

**The House of Commons Library: *Coronavirus health and social care key issues and sources*** provides an overview at June 2020

**ICAEW: *The latest coronavirus articles from ICAEW*** lists recent relevant articles

**Skills for Care website** brings together social care news and resources relating to Covid-19

**The King's Fund: *Leading through Covid-19: supporting health and care leaders in unprecedented times*** aims to support leaders

**The King's Fund: *Testing times - the government's approach to Covid-19 testing*** explains the different types and approach

**Public Health England: *Technical Summary - data series on deaths in people with covid-19*** collates reports from multiple sources



**NAO: *Covid-19 cost tracker*** brings together data from across the UK government, providing estimates of the cost of measures announced in response to the pandemic

**NAO: *Overview of the UK government's response to the Covid-19 pandemic*** summarises government's actions to May 2020 and

**NAO: *Readying the NHS and adult social care in England for Covid-19*** is the second report to support Parliament's scrutiny of the UK government's response to COVID-19

**The Health Foundation: *Covid-19 policy tracker*** sets out the timeline of national policy and health system responses to Covid-19

**NHS England and NHS Improvement: *Restoration framework for community health services for children and young people*** sets out arrangements as at June 2020

**Public Health England: *Disparities in the risk and outcomes of Covid-19*** shows impact on different parts of the population

**Department for Health and Social Care** announced the *creation of a new National Institute for Health Protection*

## About the HFMA

The Healthcare Financial Management Association (HFMA) is the professional body for finance staff in healthcare. For nearly 70 years, it has provided independent and objective advice to its members and the wider healthcare community. It is a charitable organisation that promotes best practice and innovation in financial management and governance across the UK health economy through its local and national networks.

The association also analyses and responds to national policy and aims to exert influence in shaping the wider healthcare agenda. It has particular interest in promoting the highest professional standards in financial management and governance and is keen to work with other organisations to promote approaches that really are 'fit for purpose' and effective.

The HFMA offers a range of qualifications in healthcare business and finance at undergraduate and postgraduate level and can provide a route to an MBA in healthcare finance. The qualifications are delivered through HFMA's Academy which was launched in 2017 and has already established strong learner and alumni networks.

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