



Example Training and Development Programme

Please note, all courses are subject to change for each intake

Event	Description
Induction Days 2018	Re-introduction to all intakes. Presentations to include previous trainee experience, roles, responsibilities & Leadership and Management for Finance Professionals workshop.
South Central Branch Annual Conference	We will hear from some high-level speakers on topics that are intended to light the imagination, confirm our common purpose and inspire us all for the future challenges ahead. As well as being an excellent professional development event, the Conference provides a valuable opportunity to network.
South West Branch Annual Conference	We will hear from some high-level speakers on topics that are intended to light the imagination, confirm our common purpose and inspire us all for the future challenges ahead. As well as being an excellent professional development even, the conference provides a valuable opportunity to network.
WM Introduction to NHS Finance	Delegates will gain an understanding of NHS finance terminology, how the NHS is financed, key issues and how funds flow through the NHS and much more!
SW Introduction to NHS Finance	Delegates will gain an understanding of NHS finance terminology, how the NHS is financed, key issues and how funds flow through the NHS and much more!
WM FSD Student Conference	Aimed at Finance staff who are studying or about to embark on an accountancy qualification. An opportunity to learn about key issues in NHS finance and improve your own performance.
Excel course: Excel beyond the basics course	Aimed at regular users of Excel, this one-day event will look at a wide range of features, functions and tricks to help you manage large and complex workloads, be more productive and save time.
Excel course: Advanced Excel course	An advanced course for Excel users, following on from beyond the basics.
HFMA Annual Conference	This year's annual conference – the most important event in NHS Finance – takes its title from the president's theme,

	<p>“Brighter Together”. During the three days you will have the opportunity to hear from some of the prominent figures in the NHS along with key policy makers, politicians, clinicians and professional and technical experts.</p>
<p>Personnel Skills: Colour Works Workshop</p>	<p>The Colour Works Programme is unique to the individual, measuring their preferred way of being through the medium of the Insights Discovery 4 colour energies of behaviour. Through the programme you will learn your: Key Strengths & Weaknesses, Value to the Team, Communication, Possible Blind Spots, Dealing with your Difficult Person & Suggestions for Development.</p>
<p>Business Cases</p>	<p>This engaging and practical one-day workshop is a must for NHS professionals who would like to build, write and present their business case effectively and with confidence.</p>
<p>CV & Interview Skills</p>	<p>This course will help you to start thinking about what role you would like to apply for when finishing the scheme and help give guidance on useful interview & CV techniques.</p>
<p>SW & SC Developing Talent Student Conference</p>	<p>This event is aimed at all finance staff within the South West & South-Central regions who are currently studying, have recently qualified or are about to embark on an accountancy qualification (AAT/NVQ or CCAB/CIMA). The day will provide a mix of plenary and workshop sessions.</p>
<p>West Midlands Branch Annual Conference 2019</p>	<p>We will hear from some high-level speakers on topics that are intended to light the imagination, confirm our common purpose and inspire us all for the future challenges ahead. As well as being an excellent professional development event, the Conference provides a valuable opportunity to network.</p>
<p>Presentation Skills</p>	<p>This will be a highly practical workshop which will combine lots of useful tips with honest and constructive feedback on your skills as a presenter.</p>
<p>Report Writing</p>	<p>This highly practical and engaging one-day workshop will equip you to write such reports and present financial data in a clear and compelling way.</p>